



Body Worn Camera/Video (Trial)

Your privacy is important to us. This privacy statement explains what personal data Royal Berkshire Fire and Rescue Service collects about you and how we store and use that data.

Personal data is processed in accordance with the Data Protection Act 2018 (DPA) and the United Kingdom General Data Protection Regulation (UK GDPR).

What information we collect about you

Information will be collected using a Body Worn camera/video (BWC/BWV) which will record images and sound. You may be asked to provide feedback and opinions around the use and equipment supplied.

Why we need it

Royal Berkshire Fire and Rescue Service is currently trialling the use of Body Worn Camera/video (BWC/BWV) as part of the Thames Valley Collaboration (TVC) Body Worn Camera Project. We need to collect this information in order to determine if the use of BWC/BWV will be beneficial to the Service going forward in order to:

- » ensure the health, safety and well-being of its employees and those affected by its activities
- » assist the Service to fulfil its statutory duties
- » assist in the prevention and detection of crime
- » support other statutory authorities in the execution of their duties where appropriate

When used effectively, a BWC/BWV will allow first person audio and visual images to be captured to provide a clear record of events.

The drivers behind the trial include:

- National Operational Guidance Operations Element Strategic Action states 'Consider using Vehicle and body worn cameras' this is a control measure for 'driving to incidents' but lists additional benefits.
- The Manchester Arena inquiry also recommends (BWC) in reference to Firearms Officers and R39 Greater Manchester Fire and Rescue Service should reflect on its approach to record-making during and immediately following a Major Incident, with a view to improving the current practice.



Our legal basis for processing

Under the UK General Data Protection Regulation (UK GDPR), we are able to process your personal data under article 6(1)(e) – Necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller. Where special category data is captured - article 9(2)(b) – Necessary for the carrying out of obligations under employment, social security or social protection law, or a collective agreement and article 9(2)(g) – Necessary for reasons of substantial public interest. DPA Schedule 1 part 1 (Employment, social security and social protection), Schedule 1 part 2 (10. Preventing or detecting unlawful acts)

What we do with it

This information is stored electronically within the storage system and only accessible by the Thames Valley Collaboration Body Worn Cameras Project Team, the individual teams involved in the trial and other designated individuals and will only be used to support the project findings and the subsequent business case and where agreed, for debrief and learning purposes.

Where deemed appropriate, a live stream may be available to Thames Valley Fire Control Service (TVFCS), Operational Support Room, the Incident Command Unit or a designated individual.

On completion of the trial and subsequently the business case, all recorded footage relating to this trial will be deleted, unless this has been explicitly retained for an investigation as detailed in this privacy notice and Data Protection Impact Assessment (DPIA).

BWC/BWV footage will not to be used as a performance management or disciplinary tool, however, in the unlikely event that during the trial significant events are captured by the BWC/BWV, such as accidents involving injury or gross misconduct, footage may be retained and used for internal, external or criminal investigations.

Sharing your information

Recordings will be viewed by those personnel who are involved in the TVC Body Worn Cameras project and trial, and where appropriate TVC Executive Board, for the purpose of building a business case, or reasoning why not, as to whether BWC/BWV should be used within the Service.

There are also a number of reasons why, in exceptional cases, we may share information outside of our Service. This can be due to:

- » Our obligations to comply with current legislation
- » Our duty to comply with a Court Order
- » You have consented to the sharing / disclosure



Where necessary, we may provide footage to our insurers (Fire and Rescue Indemnity Company Ltd, FRIC) (or for third parties at fault claims, MAPS legal) to support any claim or investigation.

We may disclose information to other agencies without consent where it is necessary, either to comply with a legal obligation, or where permitted under the UK General Data Protection Regulation, e.g. where the disclosure is necessary for the purposes of the prevention and/or detection of crime.

We work closely with other agencies, such as councils, health services, adult and children's services and may, for the purpose of preventing risk of harm to yourself or another an individual, share your personal information.

As a public authority, we are also subject to information rights legislation (Freedom of Information Act 2000, Environmental Information Regulations 2004 and Data Protection legislation). We do receive requests for information, however, unless there is a legal obligation to provide your personal data, information will be released in a redacted form. This means your personal data will be removed before publication so that you cannot be identified.

Your personal information will not be transferred outside of the European Economic Area (EEA).

How long we keep it and how it is stored

We take our duty to protect your personal information and confidentiality seriously. We are committed to taking all reasonable measures to ensure the confidentiality and security of personal data for which we are responsible, whether computerised or on paper. This means that the information will be kept in a secure environment and access to it will be restricted according to the 'need to know' principle.

On completion of the trial and subsequently the business case, all recorded footage relating to this trial will be deleted, unless this has been explicitly retained for an investigation or debrief as detailed in this privacy notice and Data Protection Impact Assessment (DPIA).

We do compile and publish statistics showing certain information, but not in a form which identifies anyone.



Your rights

Under the UK General Data Protection Regulation you are entitled to exercise your right to object to us processing your data and obtain information that is held about you.

If at any point you believe the information we process on you is incorrect, you can request to have it corrected or deleted. Where possible we will seek to comply with your request but we may be required to hold or process information to comply with a legal requirement.

If you wish to discuss the information we hold about you, make a complaint about how we have handled your personal data or object to us processing it, you can contact our Data Protection Officer (DPO) who will investigate the matter.

Further information about your individual rights is available on the [Information Commissioner's Office \(ICO\) website - your data matters](#).

Who to contact

Our Data Protection Officer can be contacted via:

Email: DataProtection@rbfrs.co.uk

Telephone: 0118 945 2888

Write to:

Data Protection Officer
Royal Berkshire Fire and Rescue Service
Newsham Court
Pincents Kiln
Calcot
Reading
Berkshire
RG31 7SD

If you are not satisfied with our response or the way we handle your information, you can complain to the Information Commissioner's Office (ICO):

[ICO Website - make a complaint](#)

Write to: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Telephone: 0303 123 1113

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